

**Massachusetts School Library Association**  
**September 30, 2023 9:00am-1:00pm**  
**Beverly High School / Zoom**  
**Executive Summary Board Meeting Minutes for the Annual Retreat**

Attendance:

Trent Bordok  
Mike Caligiuri  
Liz Cammilleri  
Sue Doherty  
Christi Farrar  
Barb Fecteau  
Michelle Fontaine  
Deb Froggatt  
Emma Kwon  
Sue Larson  
Daisy Magner  
Claudia Palframan  
Iris Santana  
Tinamarie Sheckells  
Colleen Simpson  
Luke Steere  
Ella Stocker  
Reba Tierney  
Georgina Trebbe  
Jen Varney  
Alix Woznick

1. Welcome, check in, call to order, approve minutes of June meeting--- Barb called the meeting to order at 9:18am. Introductions in person and Zoom. Motion to approve the minutes by Jen Varney, seconded by Ella Stocker, motion carried.
  
2. Housekeeping items --- Barb
  - 2023-2024 Board meeting schedule: 4:30-6:00pm.
  - i. Wednesday - October 11 - Zoom
  - ii. Thursday - November 9 - Zoom
  - iii. Tuesday - December 12 - Zoom
  - iv. Wednesday - January 10 - Zoom
  - v. Thursday - February 8 - Zoom
  - vi. Tuesday - March 12 - Zoom

- vii. Wednesday - April 10 - Zoom
- viii. Thursday - May 9 - Zoom
- ix. Friday - June 14 - in person

Introductions and welcome for new people, including Sue Doherty for advocating within unions for our roles and highlight what we do, MTA and other groups. Welcome as well to PJ Feynman (Voc.Tech.), Laura Harrington (IF) and Jenna Wold (Independent)

### 3. Treasurer --- Daisy

As of August 31, 2022, MSLA's net worth is \$116,045.22. Of that amount, \$5,387.32 is earmarked for Paradis Fund Grants, and \$17,500 is earmarked for the EBSCO grant use, leaving \$93,060.68 in available funds.

### 4. Updates:

- Professional learning: Alix: Conference March 17 & 18, Verve in Framingham/Natick line, Alix looking for a partner, hotel shuttle provided within 2 miles, includes the commuter rail. Emily negotiated a great rate for hotel rooms. Ask for presenters will go out in the next few weeks. Please think about how you and your colleagues can contribute!
- Advocacy: Georgina: 3 people on committee reviewing data collected last year, meeting to follow. Data from DESE and school districts, looking at licensed librarians and the capacity in which they are employed. PE standards approved by DESE, includes Health literacy, making informed decisions about your health, potential area for expansion for librarians for research for students.
- Board Dashboard: Orientation by Barb & Jen: Jen has set up access for everyone to the drive through your preferred email account.
- New website in process: Wild Apricot. Goal is January 1st to complete the transition, Emily spearheading the process. Through Wild Apricot we can set up forums, people can sign up for topics of interest. Members value using the listserv.
- Outreach: Deb: Busy summer. MBLC supporting us with [Top 5 Reasons to Have a Licensed School Librarian](#). MLA Legislative Committee trying to reconstruct MA Library Caucus. MLA Annual Meeting in May, maybe present MSLA conference presentation at MLA too. Note there is a piece on the legislation side that all public libraries must have a strong collection development policy to get public funding. Deb working on Guided Inquiry Design professional learning opportunity for PDP's through MSLA with MLA support.

### 5. Strategic Plan Review

- Introduction by Deb: Modeled on MLS plan, plan originally presented at the June meeting, 3 focus areas: Advocacy, Patrons and Assets, and Professional Growth.
- Goal is a certified/licensed library teacher running the school library space and program in every school in MA.
- Georgina noted para's should be referred to as ESP's (Education Support Professional)
- Districts report licensed teachers to DESE at a MA and federal level. We need to know which admin in our district reports that information.
- Suggestions to hire a communications person for MSLA
- Professional Growth: Christi: Data visualization workshop on Dec 14th offered by MLS. It will be publicized on the list serv. Administrators love data, this helps us with advocacy.

- Christi: Information Literacy course available in January and March, 5 weeks, asynch with 1 hour discussion, 10 PDP's, not live on calendar yet. Georgina noted we have to connect Information Literacy and Digital Literacy to our license and critical role in teaching the DESE standards.
- Alix, Georgina and Claudia: Note library ESP's in several districts working in isolation. Potential to start a professional group for library ESP's to connect. Suggestion from Barb to reach out to certified library teachers who started as EPS's to offer professional support and learn about pathways to become certified. Way to grow professional membership for MSLA.
- Ella: Highlight the difference in training for library ESP's
- Barb: how to get information to membership? Jen suggested infographic to communicate the 3 focus areas, followed by goals and measurement/s. Luke noted importance of social media role to get the information out to a broad audience and its dual purpose as advocacy.

**Motion to adjourn: Daisy, seconded Alix, motion passed unanimously, meeting adjourned 1:01pm.**

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